



# VINAYAKA MISSION'S RESEARCH FOUNDATION

(Deemed to be University under section 3 of the UGC Act 1956)

Sankari Main Road, Ariyanoor, Salem 636 308.

## INTERNAL QUALITY ASSURANCE CELL

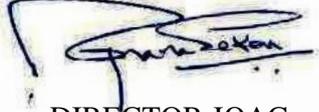
### CIRCULAR

18.10.2021

This is to inform you that the next IQAC meeting is going to be held on November 08, 2021, Monday at 03.00 PM, online in ZOOM platform, the details of which will be sent to you on the day before the meeting.

#### Agenda

1. Welcome Address by the Chairperson – Dr. P.K. Sudhir, Vice Chancellor
2. Minutes of the previous meeting – Dr. P. Gnanasekar, Director-IQAC
3. Details about the NAAC DVV
4. IQAC Calendar 2021-22
5. Any other items with the permission of the Chairperson



DIRECTOR-IQAC

#### Copy to :

Dr.P.K. Sudhir	Chairperson
Dr.P.S. Manoharan	Member - Sr.Administrative Officer
Dr.B. Jaykar	Member - Sr.Administrative Officer
Dr.J. Sabarinathan	Member - Sr.Administrative Officer
Dr.C.L. Prabhavathi	Member - Sr.Administrative Officer
Dr. S.A.V. Satyamurty	Member - Sr.Administrative Officer
Dr.R.S. Shanmugasundaram	Member - Sr.Administrative Officer
Dr.A. Nagappan	Member - Teacher
Dr.Milind V. Bhutkar	Member - Teacher
Dr.A. Rajan Samuel	Member - Teacher
Dr.V. Selvanayagi	Member - Teacher
Dr.A. Nagarajan	Member - Teacher
Dr.J. Baby John	Member - Teacher
Dr. Aditya Pratap Singh	Member - Management Representative
Mr. Dharshan Viswanath	Member - Student
Ms. K.P. Deivanai	Member - Student
Mrs. Srividya Kamatchi	Member - Alumni
Mr. Berlin Jayasingh	Member - Employer
Mr.M. Sundara Mugundan	Member - Employer



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### INTERNAL QUALITY ASSURANCE CELL

The IQAC meeting of the Vinayaka Mission's Research Foundation was conducted on 08.11.2021 at 3.00 PM online in the ZOOM platform due to the present Covid situation. Dr. P.K. Sudhir, Vice-Chancellor, Vinayaka Mission's Research Foundation welcomed the members and discussed about the activities of the IQAC. VC also emphasized the need for implementation the Quality mandates prescribed by the UGC

#### Minutes of the meeting

##### **Item No. 1: Minutes of the previous meeting and Action taken Report**

The minutes of the previous meeting held on 12.04.2021 was presented by the IQAC Director and he also explained on the action taken in that regard.

##### **Item No. 2: Details about the NAAC DVV**

Dr. P. Gnanasekar, Director-IQAC, explained clearly about the NAAC Data Verification and Validation Process and details about the DVV Clarifications submitted by the university.

##### **Item No. 3: IQAC Calendar 2021-22**

Dr. P. Gnanasekar, Director-IQAC, presented the IQAC Calendar 2021-22 and the members approved the same unanimously.

##### **Item No. 4: Preparation of fresh SoPs and modifications of existing SoPs in Academic / Administration / Finance / Examinations etc.**

Dr. P. Gnanasekar, Director – IQAC, explained the need for fresh SoPs for various processes of academic / administration / finance/ examinations ect. And amendments required for the existing SoPs. He also informed that with the help of IQAC co-ordinators and experts, this assignment will be taken up an completed within the next meeting.

##### **Item No. 5: Any other items with the permission of the Chairperson**

- a. Director IQAC informed about the Media Room facility at the university campus and requested that the same be utilized by all the institutions for recording the lectures of their faculty for e-content development.
- b. Director IQAC informed about participation in international ranking and rating such as QS and QS I gauge and the same to be taken up after the NAAC Peer Team Visit.

- c. Director IQAC explained about the various Green initiatives being taken by the university like the Miya Waki Forests at the VMS Dental college in association with the AVR Jewellers, Salem.
- d. The Status of NIRF 2021 was given by Director – Student Welfare, Dr. R. S. Shanmugasundaram and he mentioned that this year our university is placed in the 101-150 band and that NIRF 2022 registration has started and as in the previous years the university and other institutions like 3 medical, 1 dental, 2 Engineering and 1 Pharmacy college are participating in the year's assessment. Dr. A. Nagappan felt that all the above college should approach the university and a common procedure to be followed by all in uniformity so that data mismatch does not occur. This point was accepted and necessary steps would be taken.
- e. It was informed by Dr. Rajan Samuel about the conduct of Training the Trainers on E content development for 40 of our faculty by NITTR, Chennai from 15<sup>th</sup> to 19<sup>th</sup> November 2021 by the HRDC.
- f. Alumini member Mrs. Srividya Kamatchi discussed on the energy conservation initiatives that can be taken up and offered help from the facilities director of her company to get energy conservation certification.
- g. Mr. Berlin Jayasingh, the Employer member also re iterated the need for energy conservation and water recycling.
- h. All other members also gave their inputs on the preparation being done for the ensuing NAAC Peer Team Visit.

The meeting was concluded with the Vote of Thanks by Dr. P. Gnanasekar, Director-IQAC, VMRF(DU).

Members Present:

Dr. P.K. Sudhir	Chairperson
Dr. P.S. Manoharan	Member – Sr. Administrative Officer
Dr. B. Jayakar	Member – Sr. Administrative Officer
Dr. SA V Sathyamurthy	Member – Sr. Administrative Officer
Dr. C. L. Prabhavathi	Member – Sr. Administrative Officer
Prof. Dr. R. S. Shanmugasundaram	Member – Sr. Administrative Officer
Dr. A. Nagappan	Member – Teacher
Dr, A Rajan Samuel	Member – Teacher
Dr. J. Baby John	Member – Teacher
Dr. Ratnasabapathi	Member – Teacher
Dr. Aditya Pratap Singh	Member – Management Representative
Ms. Srividya Kamatchi	Member – Alumin
Mr. Berlin Jayasingh	Member – Employer
Dr. P. Gnanasekar	Director – IQAC



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## INTERNAL QUALITY ASSURANCE CELL

### CIRCULAR

06.12.2021

This is to inform you that the next IQAC meeting is going to be held on January 06, 2022, Monday at 02.00 PM, online in ZOOM platform, the details of which will be sent to you on the day before the meeting.

#### Agenda

1. Welcome Address by the Chairperson – Dr. P.K. Sudhir, Vice Chancellor
2. Minutes of the previous meeting – Dr. P. Gnanasekar, Director-IQAC
3. Discuss about the NAAC Peer Team Visit.
4. Director of IQAC informed the member about the MOCK Visit Team.
5. Any other items with the permission of the Chairperson



DIRECTOR-IQAC

#### Copy to :

Dr.P.K. Sudhir	Chairperson
Dr.P.S. Manoharan	Member - Sr.Administrative Officer
Dr.B. Jaykar	Member - Sr.Administrative Officer
Dr.J. Sabarinathan	Member - Sr.Administrative Officer
Dr.C.L. Prabhavathi	Member - Sr.Administrative Officer
Dr. S.A.V. Satyamurthy	Member - Sr.Administrative Officer
Dr.R.S. Shanmugasundaram	Member - Sr.Administrative Officer
Dr.A. Nagappan	Member - Teacher
Dr.Milind V. Bhutkar	Member - Teacher
Dr.A. Rajan Samuel	Member - Teacher
Dr.V. Selvanayagi	Member - Teacher
Dr.A. Nagarajan	Member - Teacher
Dr.J. Baby John	Member - Teacher
Dr. Aditya Pratap Singh	Member - Management Representative
Mr. Dharshan Viswanath	Member - Student
Ms. K.P. Deivanai	Member - Student
Mrs. Srividya Kamatchi	Member - Alumni
Mr. Berlin Jayasingh	Member - Employer
Mr.M. Sundara Mugundan	Member - Employer



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## INTERNAL QUALITY ASSURANCE CELL

The IQAC meeting of the Vinayaka Mission's Research Foundation was conducted on 06.01.2022 at 2.00 PM online in the ZOOM (Video Conference – IQAC Director with IQAC Coordinators) platform due to the present Covid situation. Dr. P.K. Sudhir, Vice-Chancellor, Vinayaka Mission's Research Foundation welcomed the members and discussed about the activities of the IQAC.

### Minutes of the meeting

#### Item No. 1: Minutes of the previous meeting and Action taken Report

The minutes of the previous meeting held on 08.11.2021 was presented by the IQAC Director and he also explained on the NAAC DVV and preparation of new SoPs .

#### Item No. 2: Discuss on the NAAC Peer Team Visit

Dr. P. Gnanasekar, Director-IQAC, informed to the member about the MOCK visit to be done by experts from Sri Ramachandra Medical University during the second week of February 2022 (09.02.2022 to 21.02.2022).

#### Item No. 3: IQAC Calendar 2021-22

Dr. P. Gnanasekar, Director-IQAC, presented the IQAC Calendar 2021-22 and the members approved the same unanimously.

#### Members Present:

Dr. P.K. Sudhir	Chairperson
Dr. P.S. Manoharan	Member – Sr. Administrative Officer
Dr. B. Jayakar	Member – Sr. Administrative Officer
Dr. SA V Sathyamurthy	Member – Sr. Administrative Officer
Prof. Dr. R. S. Shanmugasundaram	Member – Sr. Administrative Officer
Dr. A. Nagappan	Member – Teacher
Dr, A Rajan Samuel	Member – Teacher

Dr. Aditya Pratap Singh

Member – Management Representative

Ms. Srividya Kamatchi

Member – Alumin

Mr. Berlin Jayasingh

Member – Employer

Dr. P. Gnanasekar

Director – IQAC



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## INTERNAL QUALITY ASSURANCE CELL

### CIRCULAR

14.03.2022

This is to inform you that the next IQAC meeting is going to be held on April 12, 2022, Tuesday at 03.00 PM, online in ZOOM platform, the details of which will be sent to you on the day before the meeting.

#### Agenda

1. Welcome Address by the Chairperson – Dr. P.K. Sudhir, Vice Chancellor
2. Minutes of the previous meeting – Dr. P. Gnanasekar, Director-IQAC
3. Discussed about the Feedback received from NAAC Peer Team
4. Director-IQAC explained to the members on the NAAC Peer Team visit held during 22 to 24<sup>th</sup> March 2022 regarding about their and expected outcomes.
5. Any other items with the permission of the Chairperson



DIRECTOR-IQAC

#### Copy to :

Dr.P.K. Sudhir	Chairperson
Dr.P.S. Manoharan	Member - Sr.Administrative Officer
Dr.B. Jaykar	Member - Sr.Administrative Officer
Dr.J. Sabarinathan	Member - Sr.Administrative Officer
Dr.C.L. Prabhavathi	Member - Sr.Administrative Officer
Dr. S.A.V. Satyamurty	Member - Sr.Administrative Officer
Dr.R.S. Shanmugasundaram	Member - Sr.Administrative Officer
Dr.A. Nagappan	Member - Teacher
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Dr.A. Rajan Samuel	Member - Teacher
Dr.V. Selvanayagi	Member - Teacher
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The IQAC meeting of the Vinayaka Mission's Research Foundation was conducted on 12.04.2022 at 3.00 PM online in the ZOOM platform due to the present Covid situation. Dr. P.K. Sudhir, Vice-Chancellor, Vinayaka Mission's Research Foundation welcomed the members and discussed about the activities of the IQAC.

### Minutes of the meeting

#### Item No. 1: Minutes of the previous meeting and Action taken Report

The minutes of the previous meeting held on 12.04.2022 was presented by the IQAC Director and he also explained to the members on the Peer Team Visit and expected outcomes.

#### Item No. 2: Discuss on the NAAC Peer Team Visit

Dr. P. Gnanasekar, Director-IQAC, informed to the member about the NAAC Peer Team Visit held during 22 to 24<sup>th</sup> March 2022. The Director – IQAC explained to the members about the Peer Team and expected outcomes.

#### Item No. 3: IQAC Calendar 2021-22

Dr. P. Gnanasekar, Director-IQAC, presented the IQAC Calendar 2021-22 and the members approved the same unanimously.

#### Members Present:

Dr. P.K. Sudhir	Chairperson
Dr. P.S. Manoharan	Member – Sr. Administrative Officer
Dr. B. Jayakar	Member – Sr. Administrative Officer
Dr. SA V Sathyamurthy	Member – Sr. Administrative Officer
Dr. C. L. Prabhavathi	Member – Sr. Administrative Officer
Prof. Dr. R. S. Shanmugasundaram	Member – Sr. Administrative Officer
Dr. A. Nagappan	Member – Teacher
Dr, A Rajan Samuel	Member – Teacher

Dr. Aditya Pratap Singh

Member – Management Representative

Ms. Srividya Kamatchi

Member – Alumin

Mr. Berlin Jayasingh

Member – Employer

Dr. P. Gnanasekar

Director – IQAC