



VINAYAKA MISSION'S RESEARCH FOUNDATION

(Deemed to be University under section 3 of the UGC Act 1956)

Sankari Main Road, Ariyanoor, Salem 636 308.

INTERNAL QUALITY ASSURANCE CELL

CIRCULAR

16.10.2020

This is to inform you that the next IQAC meeting is going to be held on October 31, 2020, Saturday at 11.00 AM, online in ZOOM platform, the details of which will be sent to you on the day before the meeting.

Agenda

1. Welcome Address by the Chairperson – Dr. P.K. Sudhir, Vice Chancellor
2. Minutes of the previous meeting – Dr. P. Gnanasekar, Director-IQAC
3. Preparation for the NAAC SSR
4. IQAC Calendar 2020-21
5. Any other items with the permission of the Chairperson



DIRECTOR-IQAC

Copy to :

Dr.P.K. Sudhir	Chairperson
Dr.P.S. Manoharan	Member - Sr.Administrative Officer
Dr.B. Jaykar	Member - Sr.Administrative Officer
Dr.J. Sabarinathan	Member - Sr.Administrative Officer
Dr.C.L. Prabhavathi	Member - Sr.Administrative Officer
Dr. S.A.V. Satyamurty	Member - Sr.Administrative Officer
Dr.R.S. Shanmugasundaram	Member - Sr.Administrative Officer
Dr.A. Nagappan	Member - Teacher
Dr.Milind V. Bhutkar	Member - Teacher
Dr.A. Rajan Samuel	Member - Teacher
Dr.V. Selvanayagi	Member - Teacher
Dr.A. Nagarajan	Member - Teacher
Dr.J. Baby John	Member - Teacher
Dr. Aditya Pratap Singh	Member - Management Representative
Mr. Dharshan Viswanath	Member - Student
Ms. K.P. Deivanai	Member - Student
Mrs. Srividya Kamatchi	Member - Alumni
Mr. Berlin Jayasingh	Member - Employer
Mr.M. Sundara Mugundan	Member - Employer



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INTERNAL QUALITY ASSURANCE CELL

The IQAC meeting of the Vinayaka Mission's Research Foundation was conducted on **31.10.2020 at 11.00 AM** online in the ZOOM platform due to the present lockdown situation. Dr. P. K. Sudhir, Vice-Chancellor, Vinayaka Missions Research Foundation welcomed the members and discussed about the activities of the IQAC and submission of SSR.

Minutes of the meeting

ItemNo. 1: Minutes of the previous meeting

The minutes of the previous meeting held on 03.06.2020 was presented by the IQAC Director and he also explained on the action taken in that regard.

Item No. 2: Preparation for the NAAC SSR

Dr. P. Gnanasekar, Director-IQAC, explained clearly about the preparation of NAAC SSR and also highlighted the present status of the SSR preparation and the revised Timelines for submission of both AQAR and IIQA. The members participated effectively in this regard.

Item No. 3: IQAC Calendar 2020-21

Dr. P. Gnanasekar, Director-IQAC, presented the IQAC Calendar for the academic year 2020-21 and explained about the various activities to be carried out during the year. He also mentioned that the academic year though is taken as from June to May as per NAAC guidelines, but this could change based on the present scenario.

Item No. 4: Any other items with the permission of the Chairperson

Members were asked for any other items to be discussed and Director – IQAC requested permission to submit certain points.

- a. It was suggested by Dr. J. Sabarinathan, Director-Academics that, there should be regular programs conducted institution-wise to familiarize the NAAC terminologies and the NAAC Health Sciences Manual to help scoring high in the 3rd cycle. It was decided to inform the Heads of institutions to plan accordingly.
- b. The Vice Chancellor suggested to identify Key Performance Indicators – institution wise and to take steps to improve them for the next cycle.
- c. It was informed by the Director-IQAC that all the 3 medical colleges have received NABL accreditation for their laboratories.

- d. It was informed by the Director-IQAC that the university has received ISO 21001:2018 certification.
- e. It was also informed by the Director-IQAC that the 3 Schools of Allied Health Sciences, 3 Nursing colleges, Pharmacy college and one school of arts and science have received ISO certifications.

The meeting was concluded with the Vote of Thanks by Dr. P. Gnanasekar, Director-IQAC, VMRF-DU.

Members Present :

Dr.P.K. Sudhir	Chairperson
Dr.B. Jaykar	Member - Sr.Administrative Officer
Dr.J. Sabarinathan	Member - Sr.Administrative Officer
Dr.SAV Sathyamurthy	Member - Sr.Administrative Officer
Dr.C.L. Prabhavathi	Member - Sr.Administrative Officer
Prof.Dr.R.S. Shanmugasundaram	Member - Sr.Administrative Officer
Dr. A. Nagappan	Member – Teacher
Dr.Milind V. Bhutkar	Member – Teacher
Dr.A. Rajan Samuel	Member – Teacher
Dr.V. Selvanayaki	Member – Teacher
Dr.A. Nagarajan	Member – Teacher
Dr.J. Baby John	Member – Teacher
Dr. Aditya Pratap Singh	Member – Management Representative
Dr. P. Gnanasekar	Director - IQAC

Dr. P.K. Sudhir

Chairperson

Dr. P. Gnanasekar

Director-IQAC



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INTERNAL QUALITY ASSURANCE CELL

CIRCULAR

03.01.2021

This is to inform you that the next IQAC meeting is going to be held on January 21, 2021, Thursday at 11.00 AM, online in ZOOM platform, the details of which will be sent to you on the day before the meeting.

Agenda

1. Welcome Address by the Chairperson – Dr. P.K. Sudhir, Vice Chancellor
2. Minutes of the previous meeting – Dr. P. Gnanasekar, Director-IQAC
3. Preparation for the NAAC SSR
4. Any other items with the permission of the Chairperson



DIRECTOR-IQAC

Copy to :

Dr.P.K. Sudhir	Chairperson
Dr.P.S. Manoharan	Member - Sr.Administrative Officer
Dr.B. Jaykar	Member - Sr.Administrative Officer
Dr.J. Sabarinathan	Member - Sr.Administrative Officer
Dr.C.L. Prabhavathi	Member - Sr.Administrative Officer
Dr. S.A.V. Satyamurty	Member - Sr.Administrative Officer
Dr.R.S. Shanmugasundaram	Member - Sr.Administrative Officer
Dr.A. Nagappan	Member - Teacher
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Dr.A. Rajan Samuel	Member - Teacher
Dr.V. Selvanayagi	Member - Teacher
Dr.A. Nagarajan	Member - Teacher
Dr.J. Baby John	Member - Teacher
Dr. Aditya Pratap Singh	Member - Management Representative
Mr. Dharshan Viswanath	Member - Student
Ms. K.P. Deivanai	Member - Student
Mrs. Srividya Kamatchi	Member - Alumni
Mr. Berlin Jayasingh	Member - Employer
Mr.M. Sundara Mugundan	Member - Employer



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RESEARCH FOUNDATION**
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INTERNAL QUALITY ASSURANCE CELL

The IQAC meeting of the Vinayaka Mission's Research Foundation was conducted on **21.01.2021 at 11.00 AM** online in the ZOOM platform due to the present lockdown situation. Dr. P.K. Sudhir, Vice-Chancellor, Vinayaka Mission's Research Foundation welcomed the members and discussed about the activities of the IQAC.

Minutes of the meeting

ItemNo. 1: Minutes of the previous meeting

The minutes of the previous meeting held on 31.10.2020 was presented by the IQAC Director and he also explained on the action taken in that regard.

Item No. 2: Preparation for the NAAC SSR

Dr. P. Gnanasekar, Director-IQAC, explained clearly about the preparations being made in full swing for the NAAC SSR and assured that it would be submitted within the stipulated time. He also pointed out that the data and documents are huge and a team of staff are collating and assorting the documents to be submitted to NAAC.

Item No. 3: Any other items with the permission of the Chairperson - NIL

The meeting was concluded with the Vote of Thanks by Dr. P. Gnanasekar, Director-IQAC, VMRF-DU.

Members Present :

Dr.P.K. Sudhir	Chairperson
Dr. P.S. Manoharan	Member - Sr.Administrative Officer
Dr.B. Jaykar	Member - Sr.Administrative Officer
Dr.J. Sabarinathan	Member - Sr.Administrative Officer
Dr.SAV Sathyamurthy	Member - Sr.Administrative Officer
Dr.C.L. Prabhavathi	Member - Sr.Administrative Officer

Prof.Dr.R.S. Shanmugasundaram	Member - Sr.Administrative Officer
Dr. A. Nagappan	Member – Teacher
Dr.Milind V. Bhutkar	Member – Teacher
Dr.A. Rajan Samuel	Member – Teacher
Dr.V. Selvanayaki	Member – Teacher
Dr.A. Nagarajan	Member – Teacher
Dr. Aditya Pratap Singh	Member – Management Representative
Ms. K.P. Deivanai	Member - Student
Dr. P. Gnanasekar	Director - IQAC

Dr. P.K. Sudhir

Chairperson

Dr. P. Gnanasekar

Director-IQAC



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INTERNAL QUALITY ASSURANCE CELL

CIRCULAR

01.04.2021

This is to inform you that the next IQAC meeting is going to be held on April 12, 2021, Monday at 11.00 AM, online in ZOOM platform, the details of which will be sent to you on the day before the meeting.

Agenda

1. Welcome Address by the Chairperson – Dr. P.K. Sudhir, Vice Chancellor
2. Minutes of the previous meeting – Dr. P. Gnanasekar, Director-IQAC
3. NAAC SSR – for ratification
4. Plan of action for NAAC Peer Team visit
5. Formation of Task force for UGC Quality Mandate – for information
6. Any other items with the permission of the Chairperson



DIRECTOR-IQAC

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Mr. Dharshan Viswanath	Member - Student
Ms. K.P. Deivanai	Member - Student
Mrs. Srividya Kamatchi	Member - Alumni
Mr. Berlin Jayasingh	Member - Employer
Mr.M. Sundara Mugundan	Member - Employer

INTERNAL QUALITY ASSURANCE CELL

The IQAC meeting of the Vinayaka Mission's Research Foundation was conducted on **12.04.2021 at 11.00 AM** online in the ZOOM platform due to the present lockdown situation. Dr. P.K. Sudhir, Vice-Chancellor, Vinayaka Mission's Research Foundation welcomed the members and discussed about the activities of the IQAC.

Minutes of the meeting

Item No. 1: Minutes of the previous meeting

The minutes of the previous meeting held on 21.01.2021 was presented by the IQAC Director and he also explained on the action taken in that regard.

Item No. 2: NAAC SSR – for ratification

Dr. P. Gnanasekar, Director-IQAC, explained clearly about the submission of NAAC AQAR, IIQA & SSR and mentioned that the SSR is available on the website of the university for information and requested for ratification of the same and the members ratified unanimously.

Item No. 3: Plan of action for NAAC Peer Team visit

Dr. P. Gnanasekar, Director-IQAC, informed that the HOIs should be prepared with a road map for NAAC Peer Team visit and also informed that there will be two mock visits before the NAAC Peer Team visit and also informed that the university officials visit of Salem institutions will be completed by next week.

Item No. 4: Formation of Task Force for UGC Quality Mandate

The Vice-Chancellor informed that the UGC had asked for formation of Task Forces for the Quality Mandate given by UGC and based on that Task Forces have been formed and intimated to UGC. It was decided to conduct a one day Workshop for all the Task forces during May 2021 to appraise them of the initiatives to be taken to achieve the plan of action. The director-IQAC informed that plan of action for each task force has to be framed.

Item No. 5: Any other items with the permission of the Chairperson

- a. The student member Ms. Deivanai informed that there should be a platform for communication between the institution and the students apart from the present Whatsapp groups. The Vice-Chancellor assured that it will be looked into.

- b. The Registrar stressed that training and capacity building programs to be conducted for all the stake holders for the next cycle of assessment.
- c. Dr. Rajan Samuel wanted similar internal institution wise capacity building programs to be conducted, for which the IQAC Director replied that the IQAC Co-ordinators have been instructed to organize institution level programs for all the stake holders with the help of external resource persons if required.
- d. The Director-IQAC informed that an online quiz is being planned as was done earlier to sensitize the faculty on various NAAC parameters and key indicators.
- e. Director-Academic wanted Faculty mentoring to be organized as part of the Quality initiatives.
- f. Director-Student Welfare wanted more student clubs to improve quality of student participation in quality initiatives.
- g. Principal, Homeopathy medical college informed that the college has received NABH Accreditation for a period of 3 years from 26.11.2020 – for information.
- h. Vice-Chancellor stressed the need for NBA accreditation for the Pharmacy and both the Engineering colleges, for which Principal, VMKV Engineering college informed that they have started the process of NBA accreditation with the Mentor.

The meeting was concluded with the Vote of Thanks by Dr. P. Gnanasekar, Director-IQAC, VMRF-DU.

Members Present :

Dr.P.K. Sudhir	Chairperson
Dr. P.S. Manoharan	Member - Sr.Administrative Officer
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Dr.J. Sabarinathan	Member - Sr.Administrative Officer
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Ms. K.P. Deivanai	Member - Student
Dr. P. Gnanasekar	Director - IQAC

Dr. P.K. Sudhir
Chairperson

Dr. P. Gnanasekar
Director-IQAC